



Job Description

Role Title - Depot superstar, need 10

Job Purpose:

The depot is like the heartbeat of the kiwiburn, the central hub from which information flows in and out. Picture yourself as the busy bee, passing details from one person to the next, picking up all the admin work that comes in from the paddock and taking care of lots of little tasks of all shapes and sizes all from the comfort of your cabin! From this spot you will get to see the backbone of the kiwiburn crew hard at work but also witness the flow of the festival. If you enjoy lots of variety with a dash of responsibility then this is the job for you!

Key Responsibilities:

- Monitor the banter on the radios!
- Sell ice
- Pass along information
- Give advice to folk
- Take care of lost and found
- Laminate and other admin stuffs
- Chit chat with your fellow volunteers as you observe the festival happenings.
- Make new friends as people come to see you with hilarious stories and questions.

Time Commitment:

- **During the event**
- **5 hour shifts between 9am and 7pm**

Necessary Qualities, Knowledge and Experience:

- A friendly and helpful nature
- Top notch organisational skills
- Attention to detail
- Likes being responsible for lots of little things

Desirable Qualities, Knowledge and Experience:

- Admin experience
- Pro-active thinker